

**SACRAMENTO CENTRAL GROUNDWATER AUTHORITY
REGULAR MEETING OF THE BOARD OF DIRECTORS**

Wednesday, September 11, 2013; 9:00 am

10060 Goethe Road

Sacramento, CA 95827

(SASD South Conference Room No. 1212 – Sunset Maple)

The Board will discuss all items on this agenda, and may take action on any of those items, including information items and continued items. The Board may also discuss other items that do not appear on this agenda, but will not act on those items unless action is urgent, and a resolution is passed by a two-thirds (2/3) vote declaring that the need for action arose after posting of this agenda.

The public shall have the opportunity to directly address the Board on any item of interest before and during the Board's consideration of that item. Public comment on items within the jurisdiction of the Board is welcomed, subject to reasonable time limitations for each speaker.

- 1. CALL TO ORDER AND ROLL CALL – 9:00 a.m.**
- 2. PUBLIC COMMENT:** Members of the public who wish to address the Board may do so at this time. Please keep your comments to less than three minutes.
- 3. CONSENT CALENDAR**
 - Minutes of July 10, 2013 Board meeting.
Action: Approve Consent Calendar items
- 4. SCGA AG WATER DEMAND EVALUATION AND 2011-2012 BIENNIAL BASIN MANAGEMENT REPORT CONTRACT**
 - The Ag Water Demand Evaluation will provide a means to more accurately assess agricultural irrigation pumping in the basin and the Basin Management Report documents the management activities of the Authority during 2011 and 2012.
Action: Authorize the Executive Director to enter into an agreement with a consultant based on an evaluation of requests for proposals issued by the Groundwater Authority; contract amount not to exceed \$60,000.
- 5. REVIEW OF POLICIES AND PROCEDURES**
 - Information presentation – Chapters 2 and 3: SCGA staff.
Action: Make recommendations as necessary.
- 6. EXECUTIVE DIRECTOR'S REPORT**
 - a) Local Groundwater Assistance Grant
 - b) Election of Chair and Vice Chair for 2014
 - c) New Board Members
 - d) Questionnaire for the Groundwater Accounting Program (GAP)
 - e) Boundary Change Question
- 7. DIRECTORS' COMMENTS**

ADJOURNMENT

Upcoming meetings –

Next SCGA Board of Directors Meeting – Wednesday, November 13, 2013, 9 am;
10060 Goethe Road, South Conference Room No. 1212 (Sunset Maple).

AGENDA ITEM 3: CONSENT CALENDER

BACKGROUND:

Minutes of the July 10, 2013 SCGA Board meeting.

STAFF RECOMMENDATION:

Action: Approve Consent Calendar items.

SACRAMENTO CENTRAL GROUNDWATER AUTHORITY (SCGA)
Governing Board Meeting
Draft Minutes
July 10, 2013

LOCATION: 10060 Goethe Road, Room 1212
Sacramento, CA 95827
9:00 a.m. to 11:00 a.m.

MINUTES:

1. CALL TO ORDER AND ROLL CALL

Bruce Kamilos called the meeting to order at 9:00 a.m.

The following meeting participants were in attendance:

Board Members (Primary Rep):

Tom Mahon, Agricultural Interests
Rick Bettis, Conservation Landowners
Ed Crouse, Rancho Murieta Community Services District
Dave Ocenosak, Sacramento Regional County Sanitation District
Ron Lowry, Omochumne-Hartnell Water District
David Armand, California-American Water Company

Board Members (Alternate Rep):

Bruce Kamilos, Elk Grove Water District
Darren Wilson, City of Elk Grove
Paul Schubert, Golden State Water Company

Staff Members:

Darrell Eck, Executive Director
Heather Peek, Clerk
Ping Chen, SCGA
Ramon Roybal, SCGA

Others in Attendance:

Brett Ewart, City of Sacramento
Mark Roberson, Water Forum
Rob Swartz, SGA
Jim Blanke, RMC Inc.

Member Agencies Absent

City of Folsom

City of Rancho Cordova
City of Sacramento
County of Sacramento/Sacramento County Water Agency
Agricultural Residential
Public Agencies Self-Supplied

2. PUBLIC COMMENT

Rob Swartz with Sacramento Groundwater Authority (SGA) made an announcement that the Regional Water Authority (RWA) Board of Directors was going to consider adopting the Integrated Regional Water management Plan (ARB IRWMP) for the American River Basin at its board meeting the following day at 9 am. He reminded that RWA had given presentations regarding the ARB IRWMP to the SCGA Board a couple of times in the past and many board members had participated in developing a vision for the plan its goals, objectives, and strategies and had included projects in the plan. Mr. Swartz stated that the plan was meant to be a living document and there would be ongoing quarterly-based opportunities to modify strategies and add projects into the plan. He also mentioned that adopting the plan was just the beginning and that the real work of implementation was ahead.

3. CONSENT CALENDAR

The draft meeting minutes for the June 12, 2013 Board meeting were reviewed for final approval.

Motion/Second/Carried – Mr. Lowry moved, seconded by Mr. Bettis, the motion carried unanimously to approve the minutes.

4. LIABILITY INSURANCE PROPOSAL

Mr. Eck recalled the independent auditor's report dated March 7, 2012 and presented to the Board on March 14, 2012, which indicated that the Groundwater Authority was exposed to various risks of loss related to torts; errors and omissions; and natural disasters. Since that time staff had worked with both the ACWA JPIA and the County of Sacramento's Risk Management Office to determine the best level of liability coverage to meet the needs of the Groundwater Authority and to satisfy the concerns of the independent auditor. Part of the challenge of determining the extent and appropriate levels of the coverage needed for the groundwater authority is based on staffing in the County of Sacramento. It was this complication that ultimately caused the JPIA to withdraw their proposal for liability coverage for the Groundwater Authority which was originally quoted at \$10,000, plus the cost of joining ACWA. Mr. Eck reported that staff then worked with the County Risk Management Office who, after reviewing the Groundwater Authority's JPA and policies and procedures, obtained an insurance proposal through the County's insurance broker (Alliant Insurance Services) on behalf of SCGA. Mr. Eck reported that Risk Management expressed their confidence that the proposal provided the appropriate coverage for the Groundwater Authority. Mr. Eck stated that the insurance policy itself would cost just over \$5,500 a year

in addition to ten percent charge assessed by Risk Management, bringing the total cast to \$6,103.38.

Mr. Schubert asked for clarification for the section of the proposed policy that included “Public Officials Errors and Omissions” and “Directors and Officers” under “Major Exclusions”. Mr. Eck replied that staff would look into it for clarification.

Mr. Lowry asked if there the County solicited RFP’s from potential insurance carriers as a part of the selection process. Mr. Eck responded that Risk Management had a number of insurance carriers that they worked with and based on their specific analysis of the JPA and policies and procedures manual, they recommended the program offering the most appropriate level of coverage.

Mr. Ocenosak moved to approve the proposal with the caveat that clarification of the major exclusions be reconciled first. Mr. Eck stated that the item could be approved pending clarification of the exclusions clause.

Action: Authorize the Executive Director to proceed with obtaining liability insurance for the Groundwater Authority through the County of Sacramento’s Risk Management Office.

5. REVIEW OF POLICIES AND PROCEDURES

Mr. Eck recalled that at the May 8, 2013 meeting there was interest in taking time to go through the Groundwater Authority’s adopted Policies and Procedures document as significant time had passed since its initial adoption. Mr. Eck reminded the Board that most of the policies and procedures were rooted in the Joint Powers Agreement (JPA). The Board reviewed *Chapter 1* of the Policies and Procedures document and decided upon the following edits:

§ 1.23 Definitions

- (b) “Agricultural Interests” refers to all persons or entities that pump groundwater within the boundaries of the Authority for agricultural purposes, other than a Retail Provider, and that are represented on the Board by the agricultural representative nominated by the Sacramento County Farm Bureau and appointed by the Sacramento County Board of Supervisors. ~~The Board shall establish by resolution a minimum quantity of water that must be produced annually by such agricultural pumpers to qualify as an “Agricultural Interest” under these Rules and the Joint Powers Agreement.~~
- (k) “Conservation Landowner” refers to a non-profit land trust holding a fee or easement interest in two thousand five hundred (2500) acres or more of land located within the boundaries of the Authority *in consultation with environmental and community organizations that are signatories to the Water Forum Agreement, as required by Joint*

Powers Agreement §7(b), the Board shall appoint the representative of conservation land owners.

- (n) “Groundwater Management Plan” refers to the document adopted by the Board which sets forth the Authority’s plan to manage groundwater quantity and quality in the Central Basin. ~~**The Groundwater Management Plan may include various components, such as Conjunctive Use and regulatory components.**~~

During the review process it became apparent that corresponding edits may be necessary for the JPA. Mr. Schubert suggested keeping a e list of those potential changes in a separate document.

During discussion of *Section 1.02 Boundaries of the Authority*, Mr. Lowry raised the question of the appropriateness of the southern limit following the boundary of the Omochumne-Hartnell Water District as opposed to following the path of the American River. Mr. Eck responded that such a consideration would require an analysis of many issues, including its effect on the sustainable yield of the basin, and that it would have to be discussed in more detail at a later time.

Item (i) of *Section 1.23*, relating to Commercial/Industrial Self-supplied Users, contained similar language to item (b) which was deleted from that item. It was decided that the language in section (i) should remain in place until such time as there was a representative on the Board for Commercial/Industrial Self-supplied, who could then decide if the language was appropriate or not.

Action: Make recommendations as necessary.

6. EXECUTIVE DIRECTOR’S REPORT

Mr. Eck provided the following report:

- a) Local Groundwater Assistance Grant – Based on conversations with DWR staff it appears that the Groundwater Authority will receive a \$200,000 local groundwater assistance grant. No specific information is available on DWR’s website specifying when grant agreements will be made available or when they will ultimately be executed.

- b) El Dorado Water and Power Authority - The El Dorado Water and Power Authority (EDWPA) has a pending water rights application with the State Board for 40,000 AFA of water from the SMUD Upper American River Project for the West Slope of El Dorado County. EDWPA has been working with SGA members and some SCGA member agencies to explore the possibility of using the 40,000 AFA for ground water banking on

an interim basis until El Dorado County needs the water over time. Dave Eggerton, Executive Director of EDWPA, met with representatives of SCWA on June 11, 2013 to discuss what they've been working on and how it may fit into SCWA and SCGA's long term goals and objectives. Mr. Eggerton was invited to make a presentation to the Board regarding their proposal by scheduling conflicts prevented this from happening.

7. DIRECTORS' COMMENTS

None

ADJOURNMENT

Upcoming Meetings –

Next SCGA Board of Directors Meeting – Wednesday, September 11, 2013, 9 am;
10060 Goethe Road, South Conference Room No. 1212 (Sunset Maple).

By:

Chairperson

Date

Date

**AGENDA ITEM 4: SCGA AG WATER DEMAND EVALUATION AND 2011-2012
BIENNIAL BASIN MANAGEMENT REPORT CONTRACT**

BACKGROUND:

As part of the Groundwater Authority's current budget provisions were made to hire a consultant to assist staff in developing a methodology for estimating agricultural and ag/res groundwater demands on a regular basis so that the information could be used as part of the Authority's Groundwater Accounting Program (currently under development) and in providing more accurate groundwater usage data in the Authority's biennial reports (current estimates are based on data from the year 2000).

In addition to the work on agricultural water demands staff would like the same consultant to prepare the Authority's 2011-2012 Biennial Report. It was originally anticipated that staff would have sufficient time this fiscal year to complete the report but this is no longer the case. To address this problem staff would like to take the \$20,000 previously allocated to staff to prepare the Biennial Report and reallocate it to consultant expenses. This reallocation would not change the total approved budget for the fiscal year.

Staff is currently reviewing proposals submitted by the following firms:

- GEI Consultants, Inc.
- RMC
- HDR
- MWH

Staff anticipates completing a review of the proposals and selecting a consultant by September 20, 2013. Staff would then like to move forward with the process of placing the consultant under contract.

STAFF RECOMMENDATION:

Action: Authorize the Executive Director to enter into an agreement with a consultant based on an evaluation of requests for proposals issued by the Groundwater Authority; contract amount not to exceed \$60,000.

AGENDA ITEM 5: REVIEW OF POLICIES AND PROCEDURES

BACKGROUND:

At the May 8, 2013 Board meeting it was mentioned that a significant amount of time had passed since the Board had adopted the Policies and Procedures for the Groundwater Authority and that there should be a process that would provide for a regular assessment. At the July 10, 2013 Board meeting staff reviewed and received comments from the Board on Chapter 1 of the Rules of Procedure Governing the Sacramento Central Groundwater Authority with the Board. Staff has made the recommended changes to Chapter 1 and has provided copies of both a strike out and final copy of the document as part of the Board package. Today's review will cover Chapter 2, Preliminary Matters, and Chapter 3, Board of Directors. As stated previously, this review will provide an opportunity for Board members to become more familiar with the Rules of Procedure and to make recommendations for revision as necessary.

STAFF RECOMMENDATION:

Action: Make recommendations as necessary.

**RULES OF PROCEDURE GOVERNING THE
SACRAMENTO CENTRAL GROUNDWATER AUTHORITY**

**CHAPTER 1.
ADOPTION AND SCOPE OF RULES OF PROCEDURE**

**ARTICLE 1.
SCOPE AND PURPOSE**

§ 1.01 Scope and Purpose of Authority

- (a) These Rules of Procedure govern the administration and management of the Sacramento Central Groundwater Authority in furtherance of the objectives and purposes set forth in the Joint Powers Agreement between and among the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento, and the County of Sacramento.
- (b) The Sacramento Central Groundwater Authority is established for the purposes of:
 - (1) maintaining the long-term sustainable groundwater yield of the Central Basin;
 - (2) ensuring implementation of the Basin Management Objectives that are prescribed by the current version of the Central Sacramento County Groundwater Management Plan (GMP);
 - (3) overseeing the operation of any Well Protection Program that may be prescribed by the GMP;
 - (4) managing the use of groundwater in the Central Basin and facilitate implementation of an appropriate conjunctive use program by water purveyors;
 - (3-5) coordinating efforts among those entities represented on the governing body of the joint powers authority to devise and implement strategies to safeguard groundwater quality; and
 - (4 6) working collaboratively with other entities, including the Sacramento Groundwater Authority, the Southeast Sacramento County Agricultural Water Authority and other groundwater management authorities that may be formed in the County of Sacramento and adjacent political jurisdictions, in order to promote coordination of policies and activities throughout the region.

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§ 1.02 Boundaries of the Authority

- (a) The boundaries of the Authority shall be:
 - (1) on the north the American River;
 - (2) bounded on the south by the southern boundary of the Omochumne-Hartnell Water District;
 - (3) bounded on the west by the Sacramento River and Interstate 5; and
 - (4) bounded on the east by the Sacramento-El Dorado County line;

as further and more precisely depicted in the boundary map identified as Exhibit A.

- (b) The boundaries of the Authority shall be amended or changed only by amendment to the Joint Powers Agreement.

ARTICLE 2. CONSTRUCTION OF RULES OF PROCEDURE

§ 1.21 Scope of Rules of Procedure

- (a) Unless these Rules specifically or by context indicate to the contrary, the general provisions and definitions set forth in this Chapter govern the construction of these Rules.
- (b) When these Rules refer to an officer, employee, or other function, such references shall be to the appropriate or designated officer, employee, or function of the Authority.
- (c) Chapter and section headings in these Rules shall not govern, limit or modify the scope, meaning, or intent of these Rules.
- (d) Nothing in these Rules is intended to alter, amend or otherwise change any provision of the Joint Powers Agreement between and among the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento, and the County of Sacramento. In any instance where there is a conflict between the Joint Powers Agreement, as it may be amended, and these Rules, the provisions of the Joint Powers Agreement shall govern.

§ 1.22 Severability

In the event that any Chapter, section, subsection, sentence, clause or phrase of these Rules are held invalid or unconstitutional, such determination shall not affect the validity of the remaining portions of these Rules.

§ 1.23 Definitions

As used in these Rules, the following terms are defined as follows:

- (a) “Administrative Costs” refers to all costs and expenses of the Authority related to the administration and management of the Authority, excluding “Water Costs” as defined in this section.
- (b) “Agricultural Interests” refers to all persons or entities that pump groundwater within the boundaries of the Authority for agricultural purposes, other than a Retail Provider, and that are represented on the Board by the agricultural representative nominated by the Sacramento County Farm Bureau and appointed by the Sacramento County Board of Supervisors. ~~The Board shall establish by~~

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~~resolution a minimum quantity of water that must be produced annually by such agricultural pumpers to qualify as an “Agricultural Interest” under these Rules and the Joint Powers Agreement.~~

- (c) “Agricultural-Residential Groundwater User” refers to all persons that pump groundwater within the boundaries of the Authority for agricultural-residential purposes, other than a Retail Provider, and that are represented on the Board by the Agricultural-Residential Groundwater Users representative nominated by the Vineyard Community Advisory Council in consultation with adjacent Councils within the Central Basin and appointed by the County of Sacramento Board of Supervisors.
- (d) “Annual Pumping” for the purposes of determining assessments, fees or charges for management and operations of the Authority shall mean the total amount of groundwater produced within the boundaries of the Authority by each retail provider, by agricultural interests, by agricultural-residential groundwater users, by commercial/industrial self-supplied groundwater users and by public agency self-supplied groundwater users, for use within the boundaries of the Authority and other areas approved by the Authority’s Board of Directors excluding the first five thousand (5000) acre-feet of groundwater pumping by each such user.
- (e) “Appointing Authority” refers to the individual signatory party responsible for appointing a specific member to the Board, as set forth in section 3.04(a) of these Rules.
- (f) “Authority” refers to the Sacramento Central Groundwater Authority that is established pursuant to the Joint Powers Act and the executed Joint Powers Agreement.
- (g) “Board” refers to the governing Board of Directors of the Sacramento Central Groundwater Authority.
- (h) “Central Basin” refers to the groundwater basin underlying the area within the boundaries of the Authority.
- (i) “Commercial/Industrial Self-Supplied Groundwater Users” refers to all persons or entities that pump groundwater within the boundaries of the Authority for commercial and industrial purposes, other than a Retail Provider, and that are represented on the Board by the Commercial/Industrial Self-Supplied Water User representative appointed by the County of Sacramento. **The Board shall establish by resolution a minimum quantity of water that must be produced annually by such commercial/industrial self-supplied pumpers in order to qualify as a “Commercial/Industrial Self-Supplied Water User” under these Rules and the Joint Powers Agreement.**
- (j) “Conjunctive Use” refers to the planned management and use of both groundwater and surface water resources in order to maintain the sustainable yield of the Central Basin.
- (k) “Conservation Landowner” refers to a non-profit land trust holding a fee or easement interest in two thousand five hundred (2500) acres or more of land located within the boundaries of the Authority in consultation with environmental and community organizations that are signatories to the Water Forum Agreement, as required by Joint Powers Agreement §7(b), the Board shall appoint the representative of conservation land owners.

Comment [WU1]: Leave this language until such time as a rep from commercial/industrial self-supplied assumes a seat on the BOD & provides feedback on whether to delete. (Schubert 7/10/13 Brd Mtg)

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- (l) “Director” or “Directors” refer to individuals or groups of individuals comprising the membership of the Board of the Authority.
- (m) “Financing Plan for the Administrative Budget” refers to the revenue-generating plan annually adopted by the Board to finance the Authority’s administrative budget. The financing plan shall include the levy of assessments, fees and charges, or any combination thereof, as well as any other revenue-generating devices, including voluntary contributions from water users or purveyors within the Authority’s boundaries.
- (n) “Groundwater Management Plan” refers to the document adopted by the Board which sets forth the Authority’s plan to manage groundwater quantity and quality in the Central Basin. ~~The Groundwater Management Plan may include various components, such as Conjunctive Use and regulatory components.~~
- (o) “Joint Powers Agreement” refers to the Joint Powers Agreement, as it may be modified or amended, between and among the County of Sacramento, City of Sacramento, City of Elk Grove, City of Folsom and City of Rancho Cordova establishing the Sacramento Central Groundwater Authority.
- (p) “Public Agency Self-Supplied Groundwater User” refers to all persons or entities that pump groundwater within the boundaries of the Authority for Public Agency purposes, other than a Retail Provider, and that are represented on the Board by the Public Agency Self-Supplied Groundwater Users representative nominated by the Southgate Recreation and Park District in consultation with other public agencies that are self-supplied groundwater users within the Central Basin and appointed by the County of Sacramento Board of Supervisors.
- (q) “Retail Provider” refers to established water purveyors within the boundaries of the Authority that sell water on a retail basis and that are represented on the Board by an elected member of their respective governing bodies, as set forth in Section 3.02(b)(1) and (2) of these Rules.
- (r) “Rules” refers to these Rules of Procedure, as may be amended, supplemented or changed.
- (s) “Signatory Parties” refer to the County of Sacramento, City of Sacramento, City of Elk Grove, City of Folsom and City of Rancho Cordova, each of which executed the Joint Powers Agreement establishing the Authority.
- (t) “Sustainable Yield” refers to the amount of groundwater which can be safely extracted from the Central Basin on an estimated average annual basis while maintaining groundwater elevations and groundwater quality at acceptable levels as set forth in the Groundwater Management Plan. Sustainable Yield requires a balance between extraction and basin recharge and is expressed as the number of acre feet of groundwater which can be extracted from the Central Basin on an average annual basis as set forth in the Groundwater Management Plan.
- (u) “Water Costs” refer to costs or expenses incurred by the Authority for the purposes of:
 - (1) purchasing or otherwise acquiring water;
 - (2) pumping and treatment costs; and
 - (3) other costs related to a Conjunctive Use program.

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§ 1.24 Maintenance of Rules

A copy of these Rules shall be maintained in the clerk's office of the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento, and the County of Sacramento. The Rules shall be available for inspection by any person during normal business hours, and copies shall be provided to any person requesting the same, upon payment of reasonable copying costs.

§ 1.25 Changes to Rules

- (a) At its discretion, and consistent with applicable law, the Board of Directors of the Sacramento Central Groundwater Authority may adopt, amend, supplement or repeal these Rules of Procedure from time to time as it deems appropriate.
- (b) Each resolution making a change to these Rules of Procedure shall be filed as set forth in section 1.24, and shall be properly indexed and attached to the existing set of Rules. Such changes shall be specified by resolution number and date in which the resolution was adopted. The Board may require from time to time that these Rules be updated to reflect such changes.

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 - (5) coordinating efforts among those entities represented on the governing body of the joint powers authority to devise and implement strategies to safeguard groundwater quality; and
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ARTICLE 2.
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- (c) “Agricultural-Residential Groundwater User” refers to all persons that pump groundwater within the boundaries of the Authority for agricultural-residential purposes, other than a Retail Provider, and that are represented on the Board by the Agricultural-Residential Groundwater Users representative nominated by the Vineyard Community Advisory Council in consultation with adjacent Councils within the Central Basin and appointed by the County of Sacramento Board of Supervisors.
- (d) “Annual Pumping” for the purposes of determining assessments, fees or charges for management and operations of the Authority shall mean the total amount of groundwater produced within the boundaries of the Authority by each retail provider, by agricultural interests, by agricultural-residential groundwater users, by commercial/industrial self-supplied groundwater users and by public agency self-supplied groundwater users, for use within the boundaries of the Authority and other areas approved by the Authority’s Board of Directors excluding the first five thousand (5000) acre-feet of groundwater pumping by each such user.
- (e) “Appointing Authority” refers to the individual signatory party responsible for appointing a specific member to the Board, as set forth in section 3.04(a) of these Rules.
- (f) “Authority” refers to the Sacramento Central Groundwater Authority that is established pursuant to the Joint Powers Act and the executed Joint Powers Agreement.
- (g) “Board” refers to the governing Board of Directors of the Sacramento Central Groundwater Authority.
- (h) “Central Basin” refers to the groundwater basin underlying the area within the boundaries of the Authority.
- (i) “Commercial/Industrial Self-Supplied Groundwater Users” refers to all persons or entities that pump groundwater within the boundaries of the Authority for commercial and industrial purposes, other than a Retail Provider, and that are represented on the Board by the Commercial/Industrial Self-Supplied Water User representative appointed by the County of Sacramento. The Board shall establish by resolution a minimum quantity of water that must be produced annually by such commercial/industrial self-supplied pumpers in order to qualify as a “Commercial/Industrial Self-Supplied Water User” under these Rules and the Joint Powers Agreement.
- (j) “Conjunctive Use” refers to the planned management and use of both groundwater and surface water resources in order to maintain the sustainable yield of the Central Basin.
- (k) “Conservation Landowner” refers to a non-profit land trust holding a fee or easement interest in two thousand five hundred (2500) acres or more of land located within the boundaries of the Authority in consultation with environmental and community organizations that are signatories to the Water Forum Agreement, as required by Joint Powers Agreement §7(b), the Board shall appoint the representative of conservation land owners.
- (l) “Director” or “Directors” refer to individuals or groups of individuals comprising the membership of the Board of the Authority.
- (m) “Financing Plan for the Administrative Budget” refers to the revenue-generating plan annually adopted by the Board to finance the Authority’s administrative

budget. The financing plan shall include the levy of assessments, fees and charges, or any combination thereof, as well as any other revenue-generating devices, including voluntary contributions from water users or purveyors within the Authority's boundaries.

- (n) "Groundwater Management Plan" refers to the document adopted by the Board which sets forth the Authority's plan to manage groundwater quantity and quality in the Central Basin.
- (o) "Joint Powers Agreement" refers to the Joint Powers Agreement, as it may be modified or amended, between and among the County of Sacramento, City of Sacramento, City of Elk Grove, City of Folsom and City of Rancho Cordova establishing the Sacramento Central Groundwater Authority.
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- (q) "Retail Provider" refers to established water purveyors within the boundaries of the Authority that sell water on a retail basis and that are represented on the Board by an elected member of their respective governing bodies, as set forth in Section 3.02(b)(1) and (2) of these Rules.
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- (s) "Signatory Parties" refer to the County of Sacramento, City of Sacramento, City of Elk Grove, City of Folsom and City of Rancho Cordova, each of which executed the Joint Powers Agreement establishing the Authority.
- (t) "Sustainable Yield" refers to the amount of groundwater which can be safely extracted from the Central Basin on an estimated average annual basis while maintaining groundwater elevations and groundwater quality at acceptable levels as set forth in the Groundwater Management Plan. Sustainable Yield requires a balance between extraction and basin recharge and is expressed as the number of acre feet of groundwater which can be extracted from the Central Basin on an average annual basis as set forth in the Groundwater Management Plan.
- (u) "Water Costs" refer to costs or expenses incurred by the Authority for the purposes of:
 - (1) purchasing or otherwise acquiring water;
 - (2) pumping and treatment costs; and
 - (3) other costs related to a Conjunctive Use program.

§ 1.24 Maintenance of Rules

A copy of these Rules shall be maintained in the clerk's office of the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento, and the County of Sacramento. The Rules shall be available for inspection by any person during normal business hours, and copies shall be provided to any person requesting the same, upon payment of reasonable copying costs.

§ 1.25 Changes to Rules

- (a) At its discretion, and consistent with applicable law, the Board of Directors of the Sacramento Central Groundwater Authority may adopt, amend, supplement or repeal these Rules of Procedure from time to time as it deems appropriate.
- (b) Each resolution making a change to these Rules of Procedure shall be filed as set forth in section 1.24, and shall be properly indexed and attached to the existing set of Rules. Such changes shall be specified by resolution number and date in which the resolution was adopted. The Board may require from time to time that these Rules be updated to reflect such changes.

CHAPTER 2.
PRELIMINARY MATTERS

§ 2.01 Termination of the Authority

- (a) The Authority shall remain in effect until terminated by one of the Signatory Parties thereto. The Authority may be terminated by any of the Signatory Parties at any time and for any reason by providing ninety (90) days written notice of termination to the other parties.
- (b) In the event of termination of the Authority where there is established a successor public entity which will carry on the functions of the Authority and assume its assets, the assets of the Authority shall be transferred to the successor public entity. If there is no successor public entity to carry on the functions of the Authority and assume its assets, the assets shall be returned to the Joint Powers Authority signatories in proportion to the contribution of each party during the existence of the Authority. If there is a successor public entity which will carry on some, but not all, of the functions of the Authority and assume some, but not all, of its assets, the assets of the Authority shall be allocated by the Board between the successor public entity and the Joint Powers Authority signatories.

§ 2.02 Liabilities

The debts, liabilities and obligations of the Authority shall be the debts, liabilities and obligations of the Authority alone, and neither the Signatory Parties, nor any other entity, party, or person shall be subject to or accountable for the debts, liabilities or obligations of the Authority.

§ 2.03 Conflicts of interest

- (a) The model Conflicts of Interest Code of the Fair Political Practices Commission, found in Title 2, section 18730 of the California Code of Regulations, as from time to time amended, is adopted by the Authority.
- (b) The conflicts of interest categories established by the Fair Political Practices Commission, as from time to time amended, are adopted by the Authority.

§ 2.04 Pending litigation in which Director has an adverse interest

- (a) A Director shall remove himself or herself from the meeting room, and shall not be allowed to participate in any closed session meeting, if:
 - (1) the closed session meeting is authorized pursuant to Brown Act, California Government Code section 54956.9;
 - (2) the Director is a party, or a representative of a party, that is or may be adverse to the Authority in pending litigation involving the Authority;
 - (3) the closed session meeting is being conducted to discuss the pending litigation in which the Director is a party, or a representative of a party; and
 - (4) the Director's presence at the meeting would prejudice the Authority in the pending litigation.

- (b) As used in subsection (a) of this section, a “representative of a party” shall include any Director who is an officer, employee, or member of a governing body, or who is otherwise acting on behalf of a party that is adverse to the Authority in pending litigation.
- (c) As used in subsection (a) of this section, “litigation” shall include any adjudicatory proceeding, including eminent domain, before a court, administrative body exercising its adjudicatory authority, hearing officer, or arbitrator. Litigation shall be deemed “pending” for purposes of subsection (a) of this section when any of the following circumstances exist:
 - (1) litigation, to which the Authority is a party, has been initiated formally;
 - (2) a point has been reached where, in the opinion of the Board on the advice of legal counsel, based on existing facts and circumstances, there is a significant exposure to litigation against the local agency;
 - (3) based on existing facts and circumstances, the Board is meeting only to decide whether a closed session is authorized pursuant to paragraph (2) of this subsection; or
 - (4) based on existing facts and circumstances, the legislative body of the local agency has decided to initiate or is deciding to initiate litigation.
- (d) Prior to commencement of a closed session meeting authorized pursuant to California Government Code section 54956.9, legal counsel shall advise the Directors as to whether this section is applicable to any Director.

**CHAPTER 3.
BOARD OF DIRECTORS**

§ 3.01 General

- (a) The Board shall establish policies and determine whether the Executive Director is implementing those and other policies of the Authority. The Executive Director is responsible for the day-to-day management and operation of the Authority.
- (b) The Board and any individual Director may communicate with the Executive Director about the development and implementation of Authority policy.
- (c) The Board and any individual Director are discouraged from communicating directly with any employee. Such communications shall be made through the Executive Director.

§ 3.02 Composition of the Board

- (a) The governing body of the Authority is the Board of Directors.
- (b) The Board shall consist of sixteen (16) members, and shall be comprised as follows:
 - (1) One (1) elected member of the governing board, or designee thereof, of each of the following public agencies:
 - (i) the City of Elk Grove,
 - (ii) the City of Folsom,
 - (iii) the City of Rancho Cordova,
 - (iv) the City of Sacramento,
 - (v) the County of Sacramento, and
 - (vi) the Sacramento Regional County Sanitation District.
 - (2) One (1) elected member of the governing board of each of the following public agencies:
 - (i) the Florin Resource Conservation District/Elk Grove Water Service,
 - (ii) the Omochumne-Hartnell Water District, and
 - (iii) the Rancho Murieta Community Services District.
 - (3) One (1) member of the governing body, or designee thereof, of each of the following private water purveyors or investor owned utilities:
 - (i) California American Water Company; and
 - (ii) the Golden State Water Company.
 - (4) One (1) representative of the Agricultural Interests within the boundaries of the Authority.
 - (5) One (1) representative of the Agricultural-Residential Groundwater Users within the boundaries of the Authority.
 - (6) One (1) representative of the Commercial/Industrial Self-Supplied Groundwater Users within the boundaries of the Authority.
 - (7) One (1) representative of the Conservation Landowners within the boundaries of the Authority.

- (8) One (1) representative of the Public Agency Self-Supplied Groundwater Users within the boundaries of the Authority.

§ 3.03 Adjustment to Composition of the Board

- (a) With the exception of the City of Elk Grove, the City of Folsom, the City of Rancho Cordova, the City of Sacramento, the Sacramento Regional County Sanitation District, and the County of Sacramento, membership on the Board shall be limited to public and private water purveyors, investor owned utilities and groundwater rights holders within the boundaries of the Authority.
- (b) Notwithstanding subsection (a) of this section, should circumstances change in the future, the signatories to the Joint Powers Agreement may agree to amend the Joint Powers Agreement and these Rules for the purpose of adding or deleting representatives to the Board to accurately reflect groundwater production within the boundaries of the Authority.

§ 3.04 Appointment of Members of the Board

- (a) The members of the governing Board of Directors of the Authority shall be appointed as follows:
 - (1) The City of Folsom representative shall be appointed by the Folsom City Council.
 - (2) The Elk Grove City Council shall appoint the representatives of the following entities:
 - (i) the City of Elk Grove, and
 - (ii) the Florin Resource Conservation District/Elk Grove Water Service.
 - (3) The Rancho Cordova City Council shall appoint the representatives of the following entities:
 - (i) the City of Rancho Cordova, and
 - (ii) the Golden State Water Company.
 - (4) The City of Sacramento representative shall be appointed by the Sacramento City Council.
 - (5) The Sacramento County Board of Supervisors shall appoint the representatives of the following entities:
 - (i) the County of Sacramento,
 - (ii) the California-American Water Company,
 - (iii) the Agricultural Interests,
 - (iv) the Agricultural-Residential Groundwater Users,
 - (v) the Commercial Industrial Self-Supplied Groundwater Users,
 - (vi) the Conservation Landowners,
 - (vii) the Omochumne-Hartnell Water District,
 - (viii) the Public Agency Self-Supplied Groundwater Users,
 - (ix) the Rancho Murieta Community Services District, and
 - (x) the Sacramento Regional County Sanitation District.

- (b) In addition to appointments made pursuant to subsection (a) of this section, the appropriate Appointing Authority also shall appoint one or more persons with the required qualifications to serve as alternates for each member of the Board. Such alternates shall be empowered to cast votes in the absence of the regular members or in the event of a conflict of interest preventing the regular member from voting.
- (c) Prior to appointment of the representatives of the entities described in Sections 3.04(a)(2)(ii), (3)(ii) and (5)(ii) through (x), the represented entities shall submit a recommended appointment for their representatives to their appropriate Appointing Authority. The Appointing Authority shall consider such recommendations, but shall retain the absolute discretion and authority to appoint any person satisfying the criteria set forth in Section 3.02(b) hereof.

§ 3.05 Term of Office

- (a) The term of office of each member of the Board shall be for a period of four (4) calendar years, with the exception of the initial term of the representatives appointed by the County of Sacramento. For the purpose of providing staggered terms of office, the initial term of office of the representatives appointed by the County of Sacramento shall be for a period of two (2) calendar years. Thereafter, the term of office of each representative appointed by the County of Sacramento shall be for a period of four (4) years.
- (b) Each member of the Board shall serve at the pleasure of their respective Appointing Authority and may be removed as a member of the Board by the Appointing Authority at any time.
- (c) If at any time a vacancy occurs on the Board, a replacement shall be appointed to fill the unexpired term of the previous representative pursuant to the provisions set forth in section 3.04 hereof within ninety (90) days of the date that such position becomes vacant. A position on the Board shall be deemed vacant upon the occurrence of any event that prevents a Director from satisfying the qualifications of Directors as set forth in section 3.02.

§ 3.06 Organization of the Board

- (a) The Board of Directors shall elect a Chair and a Vice Chair, and may elect such other officers as the Board shall find appropriate. The Chair shall preside over meetings of the Board, and in the Chair's absence, the Vice Chair shall preside. Board officers shall serve for a term of one (1) calendar year unless sooner terminated at the pleasure of the Board. If, for any reason, an officer is appointed after the commencement of a calendar year, the term of office shall expire at the end of the calendar year. Elections for Chair and Vice Chair shall be conducted not later than the last regularly scheduled meeting which precedes the calendar year for which the appointments are made. Nothing in these rules shall preclude an officer from serving more than one term, if so appointed pursuant to these Rules.
- (b) The Chair may create committees when appropriate to aid in the efficient management of the Authority. The Chair shall appoint the Board members to serve on a committee and shall designate the specific task or tasks of the

committee. The Chair may also appoint other persons, who are not Board members, to serve on committees, when such appointments would be beneficial to the completion of the task or tasks of the committee. The Chair's appointments shall be final absent an objection from a majority of the Board. In the event of such an objection, an appointment or appointments by a majority of the Board shall be necessary to complete the membership of a committee, to create a committee, or to disband a committee.

- (c) All established committees shall be ad hoc, and shall meet as directed or approved by the Chair. Committees shall not be required to meet pursuant to a regular schedule unless otherwise directed by the Chair.
- (d) In no event shall any committee be comprised of a number of Board members equal to or greater than that number which constitutes a quorum of the entire Board.

§ 3.07 Powers and functions of the Board

- (a) Subject to the limitations set forth in section 3.08, the Authority shall have any and all powers commonly held by the County of Sacramento, City of Sacramento, City of Elk Grove, City of Folsom and City of Rancho Cordova, including, but not limited to, the following powers to:
 - (1) Collect, monitor, and analyze data on the extraction of groundwater from, and the quality of groundwater in, the Central Basin;
 - (2) Establish and facilitate any Conjunctive Use program for the purpose of maintaining the Sustainable Yield in the Central Basin consistent with the GMP;
 - (3) Distribute water in exchange for ceasing or reducing groundwater extractions;
 - (4) Spread, sink and inject water into the Central Basin;
 - (5) Store, transport, recapture, recycle, purify, treat or otherwise manage and control water for the beneficial use of persons and property within the Authority;
 - (6) Study and plan ways and means to implement any or all of the foregoing powers.
- (b) For the purposes of exercising the authority set forth in subsection (a) of this section, and subject to the limitations set forth in section 3.08, the Authority shall have the power to:
 - (1) Sue and be sued in all actions and proceedings in all courts and tribunals.
 - (2) Adopt a seal and alter the seal at its discretion.
 - (3) For the common benefit of the Authority, to store water in underground water basins or reservoirs within and outside the Authority, to appropriate water and acquire water rights within or outside the Authority, to import water into the Authority, and to conserve, or cause the conservation of, water within or outside the Authority.
 - (4) Act jointly, or cooperate, with the Federal government or any agency thereof, the state, or any county or agency thereof, or any political

subdivision or district therein, including flood control districts, private and public corporations, and any person, so that the powers of the Authority may be fully and economically exercised.

- (5) Cause taxes, assessments, fees or charges to be levied in accordance with applicable State law, and in a manner consistent with the GMP to accomplish the purposes of the Authority.
- (6) Require the permitting of groundwater extraction facilities within the boundaries of the Authority, to maintain a record of extraction with respect to any such facilities, and to require the installation of meters on groundwater extraction facilities for the purpose of determining the amount of groundwater being extracted from the Central Basin.
- (7) Make contracts, employ labor and to do all acts necessary for the full exercise of the Authority's powers.
- (8) Carry on technical and other investigations of all kinds necessary to further the purposes of the Authority.
- (9) Fix rates at which water acquired by the Authority shall be sold for replenishment purposes, and to establish different rates for different classes of service or conditions of service, provided that the rates shall be uniform for like classes and conditions of service.
- (10) Participate in any contract under which producers may voluntarily agree to use surface water in lieu of groundwater, and to that end the Authority may become a party to the contract and pay from Authority funds that portion of the cost of the surface water as will encourage the purchase and use of that water in lieu of groundwater pumping so long as persons or property within the boundaries of the Authority are directly or indirectly benefited by the resulting replenishment of the Central Basin.
- (11) Apply for, accept and receive state, federal or local licenses, permits, grants, loans or other aid from any agency of the United States, the State of California, or other public or private entity necessary or appropriate for the Authority's full exercise of its powers.

§ 3.08 Limitation on powers and functions of the Board

- (a) The Authority shall not have the power to regulate land use or to engage in the retail sale of water.

§ 3.09 Meetings of the Board

- (a) Except for closed session meetings, meetings of the Board shall be open and public, and any person shall be permitted to attend any portion of a meeting. Notwithstanding any provision in this Chapter, the Authority shall comply with the provisions of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the California Government Code, or with any successor provision.
- (b) Regular meetings of the Board shall be held on the second Wednesday of every month at a suitable location within the Authority's boundaries. If, by reason of emergency or other good cause, a meeting cannot be held as regularly scheduled,

the Chair may re-schedule with due notice a meeting on an alternate date or time or at an alternate location.

- (c) Special meetings of the Board may be called by the Chair or a majority of the Board by delivering written notice to each Director, the Executive Director, Counsel, and to a local newspaper of general circulation. To the extent practicable, the Chair or a majority of the Board shall direct that actual notice be given to known interested parties. In all cases, notice shall be given at least 24 hours prior to the time scheduled for the special meeting.
- (d) In the event of an emergency, as determined by the Chair or a majority of the Board, the Board may conduct a meeting without the 24 hour notice. In no event shall this meeting be a closed session meeting. To the extent practicable, the Chair, Vice-Chair, or majority of the Board shall direct that notice be given to known interested persons at least one hour prior to the emergency meeting.
- (e) Any meeting of the Board may be adjourned to a date, time and place specified in the order of adjournment.

§ 3.10 Closed Session Meetings

- (a) The Board shall comply in all respects with closed session requirements and procedures of the Ralph M. Brown Act, Chapter 9 (commencing with Section 54950) of Part 1 of Division 2 of Title 5 of the California Government Code, or with any successor provision.
- (b) To the extent practicable, the Board shall avoid taking action in closed session. Action may be taken in closed session when necessary to avoid prejudice to the Authority. When the potential for prejudice does not exist, action taken in closed session shall be publicly announced at the same meeting as the closed session. If the action was taken by roll call vote, the vote shall be announced. A summary of action taken in closed session, when it is determined not to prejudice the Authority, shall be provided and submitted into the record at the next regular meeting.

§ 3.11 Meeting Agendas

- (a) The agenda for a regular meeting shall be posted at least 72 hours prior to the meeting. The agenda for an adjourned meeting shall be the same as the agenda for the meeting which was adjourned, if the scheduled meeting was not more than five (5) days prior to the adjourned meeting. A new agenda shall be prepared at least 72 hours prior to an adjourned meeting if additional matters are added to an adjourned meeting agenda, or if the adjourned meeting takes place more than five (5) days after the scheduled meeting. The agenda for a special meeting shall be posted at least 24 hours prior to the meeting.
- (b) The Board shall act on matters appearing on the agenda, and may act on emergency matters, as defined in California Government Code Section 54956.5, or on matters where there is a need to take action that has arisen subsequent to the posting of the agenda and that cannot reasonably wait for the next regularly scheduled meeting. Prior to acting on matters arising subsequent to the posting of the agenda, a two-thirds majority of the Board members present, or when less

than two-thirds of the members are present, a unanimous vote of those members present, must determine that there is a need to consider the matter at the meeting. Prior to discussing any item, whether or not the item appears on the agenda, the Board shall publicly identify the item.

- (c) The Board shall receive public comments on matters not appearing on the agenda for regular meetings but shall not act on such matters unless the Board adds the matter to the agenda pursuant to subsection (b) of this section.

§ 3.12 Interruption of Meetings

The Chair or Vice Chair, after concurrence of a majority of the Board present, may order the meeting room cleared and continue the meeting in closed session if a meeting is willfully interrupted and the orderly conduct of the meeting becomes infeasible and order cannot be restored by the removal of the individual or individuals interrupting the meeting. In such cases, only matters appearing on the agenda may be considered in the resulting closed session meeting. Duly accredited representatives of the press or other news media, except those participating in the disturbance, shall be allowed to attend the session. At its discretion, the Board may establish a procedure for readmitting individuals not responsible for willfully disturbing the meeting.

§ 3.13 Voting Requirements

- (a) A majority of the members of the Board shall constitute a quorum for the purposes of transacting business, except that less than a quorum may vote to adjourn a meeting.
- (b) Each member of the Board shall have one vote. With the exception of fiscal items as set forth in subsections (c) and (d) below, an affirmative vote by a majority of all members of the Board is required to approve any item related to implementation of the GMP.
- (c) Fiscal items, including, but not limited to, approval of the annual budget of the Authority and any expenditures, shall require an affirmative vote by a majority of all the members of the Board that includes affirmative votes by all of the representatives of the Cities of Elk Grove, Folsom, Rancho Cordova and Sacramento and the County of Sacramento.
- (d) Any change in annual contributions necessary to support the work of the Authority, as set forth in section 5.22(e), shall require an affirmative vote of eleven of the sixteen members of the Board that includes affirmative votes by all of the representatives of the Cities of Elk Grove, Folsom, Rancho Cordova, and Sacramento and the County of Sacramento.

§ 3.14 Manner of Taking Action; motions, resolutions and ordinances

- (a) The Board shall take action by motion, resolution or ordinance.
- (b) Motions may be adopted by voice vote. Resolutions may be adopted by voice vote but on demand of any member of the Board, the roll shall be called. The roll shall be called for votes on adoption of ordinances.
- (c) Motions and resolutions shall be effective when adopted unless a different effective date is stated.

- (d) Proposed ordinances shall be introduced in writing, and shall contain a title which shall state in general terms the subject or subjects contained in the ordinance. Ordinances shall be read in full at the time of introduction except when reading by title only is approved by unanimous vote of the Directors present. Prior to adoption, the Board shall pass such ordinances for publication of title. At least five (5) days shall pass between the date the ordinance is passed for publication of title and the date the ordinance is adopted by the Board. The Executive Director or other designated official shall cause the title of such ordinances to be published at least once in a newspaper of general circulation published within the boundaries of the Authority no later than the third day preceding the adoption of the ordinance. Ordinances adopted pursuant to this subsection shall become effective fifteen (15) days after the adoption, or at a later date if so specified in the ordinance.
- (e) Notwithstanding subsection (d) of this section, the following ordinances shall take effect immediately:
 - (1) Ordinances relating to an election;
 - (2) Ordinances necessary for the immediate preservation of the public peace, health or safety containing a declaration of the facts constituting the emergency, if adopted by the affirmative vote of two-thirds of the Board; and
 Such urgency ordinances may be passed immediately upon introduction and approval at a regular, adjourned regular, or special meeting.
- (f) The Authority's GMP shall be adopted by ordinance.

§ 3.15 Minutes

- (a) The clerk, as appointed by the Board, shall cause to be kept minutes of all meetings of the Board, except closed session meetings. Within a reasonable time following any meeting other than a closed session meeting, the clerk shall cause a copy of the minutes to be forwarded to each member of the Board and to the clerk's offices for the County of Sacramento, the City of Sacramento, the City of Elk Grove, the City of Folsom and the City of Rancho Cordova.
- (b) The written minutes need not be a verbatim transcription, but shall at a minimum reflect the following:
 - (1) Official actions taken by the Board;
 - (2) Disposition of items appearing on the agenda;
 - (3) The vote of each Director on action matters appearing on the agenda, or a description of the vote;
 - (4) Statements requested by a Director or Directors to be included in the minutes when related to reasons for voting in a particular manner;
 - (5) Matters requested by a Director or Directors to be included as an agenda item, and which was not placed on the agenda;
 - (6) The number and title of ordinances and resolutions.
- (c) The written minutes are not the official minutes until approved by the Board at a subsequent public meeting. Upon approval, the minutes shall be signed by the Chair, or in the event the Chair is not available, the Vice-Chair, and shall be attested to by the Clerk.

AGENDA ITEM 6: EXECUTIVE DIRECTOR'S REPORT

- a) Local Groundwater Assistance Grant
- b) Election of Chair and Vice Chair for 2014
- c) New Board Members
- d) Questionnaire for the Groundwater Accounting Program (GAP)
- e) Boundary Change Question

September 11, 2013

TO: SACRAMENTO CENTRAL GROUNDWATER AUTHORITY BOARD

FROM: DARRELL ECK

RE: EXECUTIVE DIRECTOR'S REPORT

- a) **Local Groundwater Assistance Grant** – DWR has notified the Groundwater Authority that it would receive a \$199,824 local groundwater assistance grant. Staff is currently working with DWR to prepare and approve the grant funding agreement. The process for selecting a consultant will move forward upon completion of the agreement.

- b) **Election of Chair and Vice Chair for 2014** – As a reminder, in accordance with Section 3.06(a) of the Rules of Procedure elections for the Chair and Vice Chair of the Board of Directors of the Sacramento Central Groundwater Authority for calendar year 2014 will take place at the November 13, 2013 Board meeting.

- c) **New Board Members** – Britton Snipes will be replacing Elizabeth Sparkman as the alternate representative for the City of Rancho Cordova and Travis Anderson will be replacing Scott Fort for the Golden State Water Company.

- d) **Questionnaire for the Groundwater Accounting Program (GAP)** – Staff is working on a stakeholder questionnaire that will assist in the development of the GAP. The questionnaire will be vetted through the GAP subcommittee in October prior to distribution to Board members in November.

- e) **Boundary Change Question** – At the July 10, 2013 Board meeting a question was raised regarding the boundary between the Central and South basins. The current boundary, as described in the Groundwater Management Plan and the JPA, was established by the Water Forum. There are several significant issues that would need to be addressed prior to making this consideration. First, what would be the benefit to the Central Basin in making this change? Second, what changes would be required in various documents that describe the Central Basin (e.g., the Water Forum Agreement, the Central Sacramento County Groundwater Management Plan, the Joint Powers Agreement, the CASGEM Monitoring Program, etc.)? Third, what would be the change to the sustainable yield and what would be the modeling requirements necessary to address that change? Fourth, what would be the cost and who would bear that cost?