

**SACRAMENTO CENTRAL GROUNDWATER AUTHORITY (SCGA)**  
**Budget Sub-Committee Meeting**  
**Final Minutes**  
**May 5, 2008**

**LOCATION:** 10545 Armstrong Avenue, Suite 101  
Mather, CA 95655  
Meeting Room No. 162  
2 p.m. to 3 p.m.

**MINUTES:**

**1. Call to Order and Roll Call**

Meeting commenced at 2:08 p.m.

The following meeting participants were in attendance:

**Board Members (Primary Rep.)**

Ed Crouse, Rancho Murieta Community Services District

**Board Members (Alternate Rep.)**

Walter Sadler, City of Folsom

Herb Niederberger, Sacramento County Water Agency

**Staff Members**

Darrell Eck, Executive Director, Sacramento Central Groundwater Authority

Ramón Roybal, Sacramento Central Groundwater Authority

Ping Chen, Sacramento Central Groundwater Authority

**2. Public Comment**

None

**3. Discussion of the 2008-2009 Fiscal Year Budget for the Sacramento Central Groundwater Authority**

Regarding Attachment A of the draft 2008-2009 budget, Herb Niederberger recommended that the format be modified to describe not only the requested budget (2008-2009) but also show last year's adopted budget (2007-2008), expected expenditures (2007-2008) and actual expenditures from the previous fiscal year (2006-2007). Mr. Niederberger also stated that he would like to reflect the Well Protection Program (WPP) Trust Fund operating expenditures completely separate from the Authority's operating expenditures. Thus, any monies put into the Trust Fund by the operating fund, should be treated as a short term loan to be repaid once

sufficient fees are collected. Ed Crouse commented that this is a sound approach but questioned when the program would be considered active since the Authority has already accrued expenditures developing the draft Ordinance. Mr. Niederberger indicated that these costs were development costs and should be reflected as a GMP related expense. Implementation costs should be funded exclusively from the Trust Fund.

Mr. Niederberger asked if the Authority's Policies and Procedures Manual has a reserve policy. Walt Sadler responded in the negative. Mr. Niederberger then asked the members of the subcommittee if they felt the Authority needed such a policy. Said policy was deemed necessary because the contributions that make up the Authority's budget generally take about two months from the beginning of the fiscal year to be submitted by the various contributors. The subcommittee agreed that this would be appropriate as it would provide sufficient funds to operate the Authority for the first couple of months of the fiscal year. Mr. Niederberger suggested that the policy stipulate a reserve of up to 20% of the proposed budget for the fiscal year. The reserve would be funded through the fund balance and would be shown as an encumbered balance. Mr. Niederberger also instructed staff to verify that the Authority does not already have a reserve policy.

**4. Subcommittee Member Comments**

None.

**5. Adjournment**

With no further business to discuss meeting adjourns at 3:00 p.m.

By:

*Walt D. Fort*  
Chairperson

*5/14/08*  
Date

Attest:

*Aaron Andrews*

*5/14/08*  
Date

