

SACRAMENTO CENTRAL GROUNDWATER AUTHORITY (SCGA)
Governing Board Meeting
Final Minutes
November 13, 2013

LOCATION: 10060 Goethe Road, Room 1212
Sacramento, CA 95827
9:00 a.m. to 11:00 a.m.

MINUTES:

1. CALL TO ORDER AND ROLL CALL

Jim Peifer called the meeting to order at 9:00 a.m.

The following meeting participants were in attendance:

Board Members (Primary Rep):

Tom Mahon, Agricultural Interests
Rick Bettis, Conservation Landowners
Christine Thompson, Public Agencies Self Supplied
Ron Lowry, Omochumne-Hartnell Water District
Ed Crouse, Rancho Murieta Community Services District
David Armand, California-American Water Company
Dave Ocenosak, Sacramento Regional County Sanitation District
Paul Schubert, Golden State Water Company

Board Members (Alternate Rep):

Darren Wilson, City of Elk Grove
Todd Eising, City of Folsom
Britton Snipes, City of Rancho Cordova
Jim Peifer, City of Sacramento
Bruce Kamilos, Elk Grove Water District
Jose Ramirez, Sacramento Regional County Sanitation District

Staff Members:

Darrell Eck, Executive Director
Heather Peek, Clerk
Ping Chen, SCGA
Ramon Roybal, SCGA

Others in Attendance:

Rob Swartz, SGA
Jim Blanke, RMC Inc.

Casey Meirovitz, LSCE
Mark Roberson, Water Forum
Connie Nelson, City of Elk Grove

Member Agencies Absent

*County of Sacramento/Sacramento County Water Agency
Agricultural Residential*

2. PUBLIC COMMENT

None.

3. CONSENT CALENDAR

The draft meeting minutes for the September 11, 2013 Board meeting were reviewed for final approval.

Mr. Kamilos had one minor change on page 5, under Director's comments, in the last paragraph the reference should be to the Florin Resource Conservation District (FRCD) and not the Elk Grove Water District (EGWD).

Motion/Second/Carried – Mr. Bettis moved, seconded by Ms. Thompson, the motion carried unanimously to approve the minutes.

4. ELECTION OF OFFICERS

Mr. Kamilos volunteered to serve as chair. Mr. Kamilos then nominated Mr. Wilson to serve as vice chair. Mr. Peifer asked Mr. Wilson if he accepted the nomination and he affirmed. Mr. Peifer then asked the Board for ayes regarding the nominees followed by any nays. The Board unanimously confirmed Mr. Kamilos to serve as chair and Mr. Wilson to serve as vice-chair of the SCGA Board for the calendar year 2014.

5. LOW IMPACT DEVELOPMENT (LID) – DRY WELLS

Barbara Washburn with the Office of Environmental Health Hazard Assessment (OEHHA) made a presentation entitled "*Assessing the Use of Dry Wells as an Integrated LID Tool for Reducing Stormwater Runoff While Protection Groundwater Quality in Urban Watersheds.*" The focus of the study is on several dry wells constructed within the City of Elk Grove. Accompanying Ms. Washburn were Casey Meirovitz and Connie Nelson.

A copy of the presentation can be found at:

<http://www.scgah2o.org/files/CityofElkGroveDryWellPresentation.pdf>

Mr. Kamilos asked about the depth of the dry wells in relation to the water table. According to Mr. Meirovitz the dry wells are between 30 – 40 feet deep. Additionally, monitoring wells are installed in conjunction with the dry wells in order to determine existing groundwater conditions, assess geological conditions (to determine the depth of the dry well), and to monitor groundwater quality once the dry wells become operational. Mr. Kamilos then asked about maintenance requirements for the dry wells. Ms. Washburn indicated that a key component to the operation and maintenance of the dry wells is an effective pretreatment process. Effective pretreatment reduces the frequency of maintenance within the well itself. Mr. Meirovitz added that the top of the dry well is also designed to manage a surge of sediment such that the dry well would essentially be shut off creating a by-pass condition. Mr. Meirovitz admitted that while there is a bit of sacrifice in performance in by-pass mode the result is greater protection for the dry well. Mr. Wilson mentioned that this is common practice in dry wells constructed for the City of Portland. Ultimately, the State plans on evaluating information gathered from the study and potentially expand the program in urban settings statewide. Mr. Lowry then asked about the cost of on-going maintenance; who is going to pay for it? Mr. Wilson said that maintenance costs are very nominal and not cost prohibitive. In commercial settings, the property owner has to provide a report indicating that the dry well is being maintained on an annual basis. This process seems to work very well. Mr. Kamilos asked what the Regional Water Authority's opinion was on it. Mr. Wilson said the City had received some feedback from Rob Swartz.

Action: Information presentation.

6. REVIEW OF POLICIES AND PROCEDURES

Mr. Eck continued the on-going review of the Authority's Policies and Procedures with an overview of Chapter 4 (Officers and Employees) and Chapter 5 (Finance).

With respect to Section 5.33, Mr. Schubert asked if the Board had implemented a petty cash system. Mr. Eck replied that it had never been necessary. Mr. Schubert then inquired as to the frequency that Section 5.34 (c) is met, which calls on the Executive Director to report to the Board on all disbursements from the revolving account.. Mr. Eck replied that it was addressed during the annual budget process and that during the quarterly budget updates to the Board.

Mr. Ocnosak asked if there had ever been discussion related to having a target reserve in the budget. Mr. Eck replied that there was a requirement to have a reserve in the budget and that it primarily related to covering expenses during the period when requests for annual contributions from the various contributing agencies were being sent and payments received. Mr. Ocnosak then asked if it was found in the Policies and Procedures or if it was an informal budget practice. Mr. Eck responded that it was called for as a previous Board action but that he would have to look it up to confirm.

Mr. Bettis asked if there were any requirements for approving expenditures over a certain amount. Mr. Eck replied that expenditures were typically identified during the annual

budget process for funding specific projects or components of the GMP and that selection of consultants to carry out the budgeted work occurred during the year and that the Board was notified at that time. Mr. Ocenosak asked if there was any language which precluded members of the Board from involvement in the consultant selection process. Mr. Eck responded that there was not.

Action: Make recommendations as necessary.

7. EXECUTIVE DIRECTOR'S REPORT

- a) Local Groundwater Assistance Grant – Mr. Eck reported that the Groundwater Authority was awarded \$199,824 and that there would be a kick off meeting between Authority staff and DWR staff on November 22nd to review the grant agreement.
- b) Questionnaire for the Groundwater Accounting Program (GAP) – Mr. Eck introduced a first stage stakeholder questionnaire intended to assist in better defining the Groundwater Accounting Program and to facilitate future discussion on the program's content and purpose.
- c) Question Regarding Posting of Meeting Agenda – Mr. Eck reported that he consulted with legal counsel regarding the requirements of meeting/agenda notification and was advised that the notifications should be posted at the building where the board meeting is held and on the Board's website.

8. DIRECTORS' COMMENTS

Mr. Schubert asked Mr. Eck if SCWA received notifications or completion reports from Aerojet regarding the installation of monitoring wells.

Mr. Ocenosak announced that the SRCSD Board had approved an agreement to have MWH conduct ongoing work related to SRCSD's South County Ag Recycled Water Program and SMUD cogeneration. The scope of the agreement includes ten percent design for the recycled water program in addition to commencing environmental processes and institutional framework development. Mr. Ocenosak stated that SRCSD is continuing to move forward with the development of recycled water programs for the region.

ADJOURNMENT

Upcoming Meetings –

Next SCGA Board of Directors Meeting – Wednesday, January 8, 2014, 9 am; 10060
Goethe Road, South Conference Room No. 1212 (Sunset Maple).

By:

B. m. Cami / 23
Chairperson

1/8/14
Date

Heather Park

1/8/14
Date